



Work-based Learning Grade Sheet



Student Name:	
High School:	Career Major / Pathway:
Worksite:	Worksite Supervisor:
Course Title:	Course Code: (379966CW if elective course "Interns that Work")
Teacher of Record Name:	

WBL course grade calculated as follows:

	Grade	Weight
Timesheets / Paystubs, minimum 120 hours (minimum 60 hours for half course credit)	_____	20 %
Writing Assignments / Weekly Journals	_____	20 %
End of Term Supervisor Evaluation	_____	60 %
FINAL GRADE	_____	

 Teacher of Record Signature

 Date

The School Counseling Department is responsible for posting the WBL Course grade to the student's transcript. This form should be filed in the student's permanent record. The Teacher of Record retains all other WBL related documents.

If this course is being recorded as part of a CTE Program of Study and the earned designation of "CTE Completer", please contact the [CTE Support Team](#) as needed to identify the appropriate WBL course code.